



Tarah M. Warner

President & CEO

Experienced Business Leader with a demonstrated history of working in the events services industry. Skilled in Leadership, Fundraising, Sponsorship Development, Operational Efficiency, and Sales Operations. Strong business development professional with a Master of Business Administration - MBA focused in Accounting from Johnson & Wales University.

Contact

Phone

570-236-1317

Email

TarahW@TmwProductions.Biz

Address

1443 Taylor Grove Lane, Unit 2
Rockingham, VA 22801

Education

2016

MBA, Accounting

Johnson & Wales University

2009

Food Service Management

Johnson & Wales University

2008

Restaurant Management

Johnson & Wales University

Concentrations: Sales, Meeting, and
Event Management; Sociology

Expertise

Leadership

Financial Management

Human Resource Management

Strategic Management

Project Management

Problem Solving

Planning

Communication

Business Analytics

Experience

07/2022-Current

Weddings by TMW Productions, LLC, Warwick, RI

President & CEO

- Plans, develops, organizes, implements, directs, and evaluates the organization's fiscal performance
- Enhances, develops, implements and enforces policies and procedures of the organization by creating systems that will improve the overall operational efficiency of the organization
- Manages sponsorship and advertising partnerships throughout the local community
- Provides professional event planning services to small and medium sized organizations

06/2016-Current

TMW Productions, LLC, Warwick, RI

President & CEO

- Plans, develops, organizes, implements, directs, and evaluates the organization's fiscal performance
- Enhances, develops, implements and enforces policies and procedures of the organization by creating systems that will improve the overall operational efficiency of the organization
- Manages sponsorship and advertising partnerships throughout the local community
- Provides professional event planning services to small and medium sized organizations

08/2012-06/2017

Johnson & Wales University, Providence, RI

Nutritional Analyst, Campus Dining Services

- Conducted nutritional analysis on recipes for Campus Dining using Eatec
- Published and maintained nutritional information on the Johnson & Wales Websites
- Planned and promoted events that are health focused for the University Community
- Educated, trained, and coached associates and students through Location Optimization Training
- Prepared and maintained benchmarking information for management's analysis

07/2009-08/2012

Compass Group North America-Chartwells, Elmhurst, IL

Assistant Director of Dining Services

- Hired, managed, developed, and trained 70 associates in safety and company protocol
- Implemented and promoted culinary programs, menus, and events with the Chartwell's marketing and culinary team
- Assisted the Director of Dining Services in daily operations, client relations, financial operations, and
- human resources activities
- Established and maintained positive rapport and relationships with clients, corporate purveyors, and vendors

Contact

Phone

570-236-1317

Email

TarahW@TmwProductions.Biz

Address

1443 Taylor Grove Lane, Unit 2
Rockingham, VA 22801

Experience

08/2012-06/2017

Johnson & Wales University, Providence, RI

Administrative Assistant, Campus Dining Services

- Processed invoices for over \$50,000 per month for various dining centers using Eatec
- Created student name tags and identification cards
- Organized, maintained, and processed invoices, temperature logs, and employee files

Consulting

07/2022-09/2022

Great Road on Main, Christiansburg, VA

Food, Beverage, Venue, and Event Management Consulting

- Analyzed business, financial, and operational processes to develop solutions and cost savings
- Recommended process improvements for food service and event execution
- Created new contracts, vendor agreements, and business documentation
- Advised on staffing and human resources.

Public Speaking Engagements

09/2022, Virginia Tech

- Capstone and Event Management Classes
- Topics: Decision Making, Event Management, Entrepreneurship

02/2022, Johnson & Wales University Virtual Presentation J&W

- Virtual Guest Speaker, Weddings and Ceremonies Class

03/2019, Johnson & Wales University

- Guest Speaker, Event Management Class

03/2019, Johnson & Wales University

- Alumni Leaders on Campus Panel Speaker, College of Hospitality Management

Associations and Organizations

(2016-2022) Rotary International-District 7950

- Multi-District Conference Chairman
- Communications Committee Co-Chair

(2016-2017) Rhode Island Co-Ed Softball League

- Board Member

(2014-2017) National Association of College and University Food Services (NACUFS)

- Chairman of the Showcase Committee for the National NACUFS Conference in 2018
- Volunteer Coordinator for the Northeastern Regional Conference
- Voting Delegate

(2013-2019) Rotary International-Pawtuxet Valley Rotary Club

- President (2017-2019)
- Designated Event Planner, Social Media and Website Manager (2013-2017)

Contact

Phone

570-236-1317

Email

TarahW@TmwProductions.Biz

Address

1443 Taylor Grove Lane, Unit 2
Rockingham, VA 22801

Honors and Awards

2023, 2022, 2021: Wedding Wire Couples Choice Award
2023: Best of Weddings, The Knot
2021: Center for Women & Enterprise Rhode Island: Client Spotlight
2018, 2021: Rotary International-Paul Harris Fellow
2012 Compass Group "Center For Excellence"
2012 Chartwells Central Region Be A Star 3rd Place Winner
(2007-2009) National Finalist for Delta Epsilon Chi, Restaurant & Food Service Management

Certifications and Licenses

2016 TAPS Food Safety Manager Certification
2014 CPR Certification #RI04668
2014 Training for Intervention Procedures (TIPS) Certified #3747293
2013 National Restaurant Association Food Management Professional (FMP)
2011 ServSafe Certification #7747050
2010 American Professional Bartender Schools Certified Mixologist #50405

Additional Training and Seminars

(2014-2017) Location Optimization Training (Facilitator)
2016 The Big Three: Facebook, Twitter, & Instagram
2015 JWU Critical Discussions
2015 JWU Dealing with Difficult People
2014 JWU Embracing Change
2013 JWU Exploring Diversity
2013 JWU Managing Emotions
2013 JWU Assertive Communication Skills
2012 JWU What's My Communication Style
2012 JWU JWU101: One University Four Campuses
2011 Compass Group Preventing Workplace Harassment
2010 Compass Group Recipes for Retention
2010 Compass Group Avoiding Litigation Landmines
2010 Compass Group Building High Performance Teams
2010 Compass Group Balanced Choices Nutrition Fundamentals

University Committees

(2014-2017) J&W Wellness Fair Planning Committee Chairman
(2014-2017) J&W Health and Wellness Committee Member
2011, 2012 Elmhurst College Sustainability Committee Member
(2010-2012) Chartwells Food Safety Champion

Community Service and Volunteer Opportunities

(2018, 2019) Little Free Library Project Coordinator
(2016-2019) Ben Boyle Classic Golf Tournament Planning Committee Member
2017 Pawtuxet Valley Rotary Bingo Spooktacular
(2016-2018) Strike Out Aids Bowling Fundraiser Event Planner
2015 Save the Bay Annual Swim Volunteer
2015 Ben Boyle Classic Golf Tournament Volunteer
2015 NACUFS Volunteer Coordinator
(2014-2016) Pawtuxet Valley 5K Rotary Run for Reading Event Planner
2014, 2016 Rhode Island State Delta Epsilon Chi Regional Competition Judge
(2013 -2016) Pawtuxet Valley Rotary Community Yard Sale Volunteer
2013 Pawtuxet Valley Rotary West Warwick Prom Dinner Volunteer
2013 West Warwick Arctic Mission Christmas Event Volunteer
2012, 2013 J&W Campus Dining Breakfast at Night Coordinator
(2012-2014) St. Charles Church Christmas Care Package Volunteer
2011, 2012 Elmhurst College Relay for Life Vendor Coordinator and Foodservice Planner